

SKATE SHOP HELPER/MAINTENANCE AND PATROL

(Temporary – up to 3 positions)

The Municipality of North Cowichan (population 30,000) is located in the beautiful Cowichan Valley on Southern Vancouver Island, between Nanaimo and Victoria. Our communities of Chemainus, Crofton, Maple Bay, and the South End including University Village, are home to a multitude of artistic, cultural and outdoor recreational activities. The Municipality provides a stable and varied work environment, competitive pay and benefits.

The Municipality of North Cowichan invites applications from candidates with the proven skills, qualifications and abilities for the position of Skate Shop Helper/Maintenance and Patrol. This position will work at Fuller Lake Arena on a casual and temporary basis from October 2020 – April 2021 (approximately).

Reporting to the Recreation Programmer, the successful candidate will deliver quality and progressive educational and recreational opportunities in an enjoyable and safe manner to the public. Schedules may include work on weekends, evenings, statutory holidays, which will be dependent on programs, activities and public skates being offered and deployment to other duties may be required from time to time. Specific duties include:

- Teachings skate lessons, ice patrol, skate shop operation, program delivery and building maintenance;
- Establishing and maintaining positive relations with facility user groups and the general public;
- Providing direct instruction and leadership for program offerings;
- Maintaining equipment and supplies used for programs and functions;
- Leading the operation and security of programs on assigned shifts;
- Enforcing rules and regulations when necessary; and
- Performing other work on an as-needed basis.

Required Skills, Qualifications and Abilities:

1. Completion of Grade 10.
2. Possession and maintenance of current Standard First Aid certificate.
3. Proficiency in ice skating and possession of own skates and CSA approved helmet.
4. Experience in program content delivery for a range of innovative recreational programs, services and events.
5. Basic knowledge and commitment to WorkSafeBC, Ministry of Health, BC Safety Authority regulations and safety procedures and other related regulatory requirements as related to the safe operation of arena facilities.
6. Demonstrable ability to receive and implement directions, manage competing priorities, meet facility standards and ideals and work towards excellence in the operation of the Arena.
7. Basic understanding of building and skate shop operations.
8. Ability to work independently as well as under supervision.
9. The position may be physically demanding; candidate must be able to successfully perform all duties associated with the position. A medical certificate attesting to suitability for this position may be required.

Preferred Qualifications:

1. BCRPA High-Five Quest 100 – Essential Child Development.
2. Fundamental Movement Skills Certification.

This is a unionized position (CUPE Local 358) and the collective agreement may be viewed on our website.

Candidates being considered will be required to undergo a comprehensive evaluation of skills, qualifications, and abilities. This position has responsibility for vulnerable persons and will therefore be required to undergo a Vulnerable Sector screening check, in addition to a Police Information Check, if an offer of employment is made.

To Apply:

Visit the Municipality of North Cowichan Career Portal at www.northcowichan.ca/jobs to apply for this position.

Please note that all candidates must apply via the Career Portal; we do not accept resumes via email or hard copy.

Application Deadline:

4:30 p.m. Thursday October 22, 2020